



REIGATE GRAMMAR SCHOOL

Admissions Policy

Admissions criteria

Admission to Reigate Grammar School depends upon a prospective pupil meeting the criteria required to maintain and, if possible, improve the educational and general standards for all its pupils, commensurate with the school's ethos and aims. The school must also feel reasonably sure that it will be able to educate and develop the prospective pupil to the best of his or her potential and in line with the general standards achieved by the pupil's peers.

The school's criteria for admissions are:

- a) that a prospective pupil achieves a sufficiently high mark in the school's entrance examination to satisfy the Headmaster that he or she can cope with the general pace of learning at Reigate Grammar School;
- b) that a prospective pupil, in the judgement of the Headmaster, shows sufficient aptitude, commitment and willingness to benefit from the educational and extra-curricular opportunities on offer at Reigate Grammar School;
- c) that the school receives a satisfactory reference from the prospective pupil's school;
- d) that the school is able to meet the educational, social and personal needs of a prospective pupil;
- e) that there are sufficient vacancies in the appropriate year group or that, in the judgement of the Headmaster, the pupil will make an exceptional academic or other contribution to the school community.

Age of entry

Pupils are normally admitted to the school at the ages of 11, 13 or 16 although vacancies may occasionally occur at other ages. New pupils usually enter the school in September.

- The majority of our pupils enter at age 11 (Year 7). They come from a mixture of local primary and preparatory schools. In a typical year we take approximately 120 pupils at this stage.
- Pupils also join the school at age 13 (Year 9) from preparatory schools or from local schools. We recommend that a place for age 13+ entry is secured via our 13+ pre testing arrangement, as outlined on page 8 in our Prospectus Supplement.
- We also accept pupils into the Sixth Form (Year 12). There is no set number of places.

Registration*

Applications are welcome at any time. There is a non refundable Registration Fee of £100 (UK applications) or

£150 (overseas applications) which should be sent with the completed Application Form. Acceptance of this fee does not guarantee an offer of a place.

References

In advance of any entrance examination or interview, we will always ask each applicant's current school for a written report. It is therefore important that parents inform their child's current school that they have made an application to us.

Entrance deposit and Reigatian Society Subscription

On accepting a place at Reigate Grammar School, an entrance deposit of £750 must be paid. Of this sum, £250 will be assigned to the pupil's first term's fees and a further £250 is a lifetime subscription to the RGS Foundation's Reigatian Society. The remainder will be retained until the end of his or her final term at the school.

Where a pupil is withdrawn more than one term before admission, the entrance deposit will be forfeited. In the event of a withdrawal less than one term before admission, a full term's fees (less the amount of the acceptance deposit) will be payable in lieu of notice.

Terms and Conditions

All offers of places are made subject to the school's Terms and Conditions, which will be made available to all successful candidates, or which can be obtained in advance from the Admissions Secretary. Pupils are admitted to the school at the discretion of the Headmaster, whose decision is final.

Reigate St Mary's Preparatory School The junior school of Reigate Grammar School

Over a decade on from the merger of Reigate St Mary's (RSM) and Reigate Grammar School, the relationship between the two sections of RGS (the junior and senior schools of RGS) has developed to the point where there is complete uniformity in terms of expectations and understanding of the performance criteria which predicts future success at RGS. Pupils at Reigate St Mary's may receive an early 11+ offer to RGS whilst they are in Year 5 at RSM.

The two sections of RGS (the junior and senior schools of RGS) have established a comprehensive system of standardised assessments and tracking of pupils' progress which enables prediction, with great accuracy, those who will cope with the pace and breadth of study at RGS. The primary concern of teachers both at RSM and RGS is that children will be happy and cope well with the pace of learning as they transfer to the right senior school for them.

Pupils from Reigate St Mary's may still sit the Entrance Examination if their parents wish them to do so.

Disability and Special Needs

The school welcomes applications from any prospective pupil with a physical and/or mental impairment. The school's policy is to apply the criteria stated above to all pupils and potential pupils regardless of any disability** of which it is aware, and not to put any disabled pupil or potential pupil at a substantial disadvantage compared to any pupil who is not disadvantaged because of a disability. All applications will be judged fairly and the school will consider any reasonable adjustments that may need to be made to cater for the child's disabilities.

When applying for a place, parents are asked to write to the Headmaster setting out the nature and extent of any disability, and whether or not they wish the school to take any disability into account during the admissions process. In cases of doubt, parents should consult the school well in advance of any application.

For further details, please read the school's Equal Opportunities Policy – Appendix 1: Admission for pupils with a disability or other special need (please visit reigategrammar.org/policies).

Supplementary Applications

We welcome supplementary applications for entry at any stage beyond the traditional points of joining the school. Please contact the Admissions Secretary for more information. In these circumstances the assessment process may vary at the discretion of the Headmaster.

SAF

September 2015

* This fee may be waived in cases of serious need. For details, please speak to the Admissions Secretary.

** For the purposes of this document, disability includes any pupil or prospective pupil whose mobility, hearing, sight or other physical functions are impaired, or who exhibits other special educational needs, such as dyslexia or dyspraxia, or significant behavioural or emotional problems.