



Programme for Careers Events at RGS

2023-2024

We thought that it would be helpful to provide a programme of careers events and talks at the start of the new academic year. This document includes events, trips and talks that are run by the Careers department or the Oxbridge co-ordinator, Mr Chevalier. There are many trips, presentations, clubs and other enriching activities that are run by individual departments in addition to those that are set out here.

Parents are welcome to come to careers talks, which are usually at lunchtimes between 1.30-2.10pm or at 4.00pm. Please just let us know on mjb@reigategrammar.org if you intend to come along, so that we have an idea of numbers and can make sure that you are met at reception and accompanied to the talk. Most careers talks are appropriate for Third Form students and above, but younger students are welcome if they have a particular interest.

In addition to the events described here, there will be careers lessons in PSHEE for First, Second and Third Form students, a separate Fourth Form careers programme, careers profiling and follow up interview for Fifth Form students, and Lower Sixth Form students will have careers lessons as well as UCAS days at the end of the summer term to help them to prepare for university application (or alternative). The Sixth Form Henry Smith Diploma will also provide students with many of the skills needed for the world of work or to become excellent university candidates. Upper Sixth Form students will have sessions at the start of the year to help them to complete their university applications and prepare for university tests and interviews. They will also receive guidance on student finance.

Dates set out here are subject to change as nearly all the speakers are giving up their time for free, so if clashes come up they may need to reschedule. In addition, there are often offers of further presentations during the course of the year. It is, therefore, best to check each week in the Headmaster's bulletin for the latest dates and for exact timings, and keep an eye on emails.

The Careers department will keep students and parents up to date regarding any taster courses or online presentations that are coming up through the weekly Careers and Enrichment bulletin, which goes out with the Headmaster's bulletin. Email groups will also be set up for Lower Sixth Form students to enable them to receive information about courses that are tailored to their individual interests. If students would like to go on any courses, which require them to miss a day of school, they must seek permission from their head of year.

Finally, the Careers office (top floor of the Harrison Centre) is open every lunchtime from 1.30-2.10pm and for at least two periods of every day. Students are welcome to come in to talk with members of the Careers department without appointment. Parents should feel free to contact us at any time, although due to teaching commitments we may not always be available to take your call immediately. We will endeavour to get back to you as soon as possible.

Weekly events

Enterprise: Weekly Enterprise clubs for First, Second and Third Form students. Enterprise Days will take place for Second and Lower Sixth Form students. There is also an elective for Fourth Form students on building a business with a purpose. There are also further enterprise activities for Lower Sixth students (details to be confirmed).

Medical Discussion Groups: Weekly opportunity on Tuesday lunchtimes at 1.30pm in S6 for prospective medics in Lower Sixth and Upper Sixth to discuss medical issues, hear from outside speakers and learn about the application process from older and former students. There is also a Junior Medical Society on Wednesdays at 1.30 in S6 for students in younger year groups.

Student-led Law Society: This is a student discussion group on Tuesday lunchtimes at 1.30pm in Room 1 to discuss legal issues and articles, and they will seek to bring in expert speakers. This is for students in Fifth Form and above.

Academic Enrichment sessions in all subjects for Lower Sixth Form students (spring term: compulsory for Oxbridge candidates, but all students are welcome)

Departmental clubs and societies for all year groups: There is a huge number of clubs and societies that could help a student with narrowing down their choices for post-18 education or to boost a CV e.g. Biology Book Club, Marketing and Media Club, Musical Theatre Club, Psych in the Media Club, Pathology and Dissection Club, Classics Club, History and Politics Club, TSI Friday, MUN, GeogSoc, Anthropos (Social Sciences Club), French Games and Culture Club, Senior Debating Society and many more. A separate booklet detailing these is available. Please refer to this or talk to the Head of Department in the subject area of interest to you.

Date	Event	Staff	Year Group
SEPTEMBER 2023			
	Those taking university admission tests must get their applications to Mr Chevalier	Mr Chevalier	Upper Sixth Form
From September	Careers elective covering: A Level decision making, LMI Careers research using Unifrog, CV and cover letter writing, Star Competencies, choices at 16 and 18	Mr Buzzacott/ Mr Chevalier	Fourth Form
9 September	10.00am-12.00pm: UCAS morning for former students (online). Designed for former students so that we can guide them through the UCAS process	Mr Nicholson and Mr Buzzacott	OR
14 September	RGS Talks series (OL): Crispin Blunt	Mr Haskey	All year groups
14 September	Lower Sixth Information evening includes presentations on Study in US, Apprenticeships and Gap Years.		Lower Sixth students and parents
15 September	Internal deadline for Medicine/Veterinary Science/Dentistry and Oxbridge UCAS applications to be signed off by subject contact		Upper Sixth Forms
15 September	Universities of Oxford and Cambridge both have open days on this day		Lower and Upper Sixth Form
15 September	Deadline to let Mr Chevalier know if you want to sit Oxbridge exams/BMAT	Mr Chevalier	Upper Sixth Form
19 September	6.00-9.00pm A Level options evening: members of the Careers department will be available to advise on suitable A Level choices for university/apprenticeships	Careers department	Fifth Form
22 September	Internal deadline for all other UCAS applications to be signed off by subject contacts		Upper Sixth Form
22 September	Internal deadline for Medicine/Veterinary Science/Dentistry and Oxbridge UCAS applications to be signed off by form tutor	Form tutors	Upper Sixth Form
22 September	Careers Talk: 1.30-2.10 (HC21) Hana Molyneux (OR) on 'Qualifying as an accountant'	Mr Buzzacott	All year groups

Date	Event	Staff	Year Group
29 September	Internal deadline for all other UCAS applications to be signed off by form tutors	Form tutors	Upper Sixth Form
29 September	7.00pm: Upper Sixth Form information evening. Members of the Careers department will be available to take your questions and discuss UCAS applications		Upper Sixth Form
29 September	ALL DAY: Upper Sixth Economics trip to London	Mrs. Lutwyche	Upper Sixth Form
29 September	Internal deadline for all Oxbridge applications to be signed off by: <ul style="list-style-type: none"> Mr Chevalier (Arts/Humanities/Social Sciences) Mr Welch (Science) <p>Internal Deadline for all Medicine, Dentistry and Veterinary Medicine applications to be signed off by Mr. Buzzacott</p>		Upper Sixth Form
OCTOBER 2023			
5 October	Deadline for all non-Oxbridge applications to be fully signed off		Upper Sixth Form
5 October	RGS Talks (OL): Naz Shah, Shadow Minister for Crime Reduction	Mr Haskey	All Year Groups
6 October	UCAS Day for Upper Sixth Form whose application has not yet been sent off. Practice Aptitude Tests for those who require these.	Mr Buzzacott/ Mr Chevalier	Upper Sixth Form
6 October	Esports: Corsair PC Build Day	Mr. Saunders	All Year Groups
10 October	Careers Talk: 1.30pm (OL): George Curry on 'The Future of the internet'	Mr Buzzacott	All year groups
13 October	1.30-2.10pm: A lunchtime session for Upper Sixth Form students run by Mr Chevalier on 'Preparing for Interview'	Mr Chevalier	Upper Sixth Form
16 October	Careers talk: 1.30-2.10pm (HC21): Sean Garrett on Careers in the Armed Forces	Mr. Buzzacott	All Year Groups
18 October	Oxbridge/Medicine Admissions Tests (OL)	Dr Carter and Mr Chevalier	Upper Sixth (mainly Oxbridge and medics but do check)
18 October	RGS Professionals Event (6.00-9.00pm London). Details to follow	Foundation Office	Lower Sixth
19 October	Oxford Admissions Tests (OL)	Dr Carter and Mr Chevalier	Upper Sixth
19 October	Royal Courts of Justice and Old Bailey Tour	Miss Byrne	Lower Sixth

Date	Event	Staff	Year Group
20 October	Oxbridge Admissions Tests (OL)	Dr Carter and Mr Chevalier	Upper Sixth
Half Term	Physics trip to CERN	Mr Bamford	Upper Sixth
	Politics trip to New York and Washington	Mr Haskey	Sixth Form
23 October	Deadline for submitting 'My Cambridge Application' to Cambridge		Upper Sixth Form
NOVEMBER 2023			
Date tbc	Presentation on interview skills in readiness for university interview	Mr Chevalier	Upper Sixth Form
14 November	Chemistry trip to 'Science Live'	Ms Walet	Lower Sixth
14 November	1.30pm (HC21): Alice Hardy on Apprenticeship Opportunities at Thales	Mr Buzzacott	All year groups
16 November	Interviews Evening: Practice university interviews for students who require these. Students should also seek practice interviews with members of RGS staff	Mr Chevalier	Upper Sixth Form
17 November	1.30-2.10pm: Mr Chevalier on 'Applying to Oxbridge' for Lower Sixth Form students	Mr Chevalier	Lower Sixth Form
20 November	6.30-9.00pm: Online Careers Convention for careers that do not require STEM subjects at A Level/degree	Mr Buzzacott	All Year Groups
23 November	4.15-5.15pm: Multiple mini interview (MMI) practice for Upper Sixth Form Medicine, Dentistry, Veterinary Science and Midwifery candidates	Mr Buzzacott	Upper Sixth Form
27 November	Careers Interviews for Fifth Form students (HC21)	Mr Buzzacott	Fifth Form students
28 November	Careers Interviews for Fifth Form students	Mr Buzzacott	Fifth Form students
28 November	Careers Discussion: 1.30-2.10 (Room 18) Dr. Pat Morgan on 'Current issues in Medicine'	Mr Buzzacott	Sixth Form
28 November	Careers Talk: 7pm (online). Abby Cox on 'How to write a CV'	Mr Buzzacott	Fourth Form and Above
30 November	Business Studies trip to the Museum of Brands	Mrs. McGinty	Lower Sixth
DECEMBER 2023			
5 December	7.00-8.30pm: Law Evening	Mr Buzzacott	All year groups
7 December	4.30pm (OL): Lord Heseltine	Mr Haskey	All Year Groups
JANUARY 2024			
Date tbc	Lower Sixth Form enrichment assembly to give ideas about how students can ensure that they are outstanding university candidates	Mr Chevalier/ Ms Ryzak- McGhee	Lower Sixth Form

Date	Event	Staff	Year Group
Around 8 January (tbc)	The free university taster days at London universities open for bookings. These will book up fast and Lower Sixth Form students are strongly advised to book themselves onto one or two of these via https://london.ac.uk/ways-study/study-campus-london/university-taster-courses . These day courses should help students to clarify what they want to study; they also provide good evidence of interest for the universities. Students should seek permission if they need to miss a day of school.	External	Lower Sixth Form
15 January (and in the weeks that follow)	Lower Sixth Form students are encouraged to consider taking the <i>MyUniChoices</i> Profiling Test online (with voluntary interview to follow) to help them to make degree course decisions. Look out for the letter home about this.	Mr Buzzacott	Lower Sixth Form
25 January	Careers Talk: 1.30-2.10pm (HC23): Gap Schemes	Mr Buzzacott	Fifth and Lower Sixth Forms
25 January	Upper Sixth Parents Evening. Members of the Careers Department will be available in order to advise	Mr Buzzacott	Upper Sixth
29 January	Careers Talk: 1.30-2.10pm (HC21). Nick Elias on 'Careers in Architecture'	Mr Buzzacott	All Year Groups
29 January	University and Apprenticeships Convention (6.00-9.00pm) online	Mr Buzzacott	Fourth Form and above
FEBRUARY 2024			
Date tbc	Second Form assembly on GCSE choices	Miss Arthur	Second Form
Date tbc	Upper Sixth Form activities in 7PLUS on student finance and budgeting	Mr Buzzacott	Upper Sixth Form
5-11 February	National Apprenticeship week. Form time activities for Lower Sixth Form students	Careers Department	Fifth and Sixth Forms
8 February	Lower Sixth Form parents' evening. Members of the Careers department will be available to discuss university/apprenticeship/school leaver options	Careers department	Lower Sixth Form
MARCH 2024			
Date TBC	Lower Sixth Careers Interviews with <i>MyFutureChoice</i>	Mr Buzzacott	Lower Sixth Form
4-9 March	National Careers Week. Form time activities for Second to Fifth Form students	Mr Buzzacott	Second to Fifth Form
4 March	Careers Talk: 1.30-2.10 (HC21) Lucy Hyams on 'Life as a vet'	Mr Buzzacott	All Year Groups

Date	Event	Staff	Year Group
5 March	Higher Education Evening. A chance for Lower Sixth Form students and parents to hear from the Director of Student Recruitment and Admissions at University of Cambridge, about what makes an excellent university candidate. Mr Buzzacott will set out what RGS will do to help your sons/daughters; Mr Chevalier will set out the RGS perspective on Oxbridge applications and Mrs Anderson will discuss the pros and cons of degree apprenticeships. There will, in addition, be an opportunity to put your questions to our Careers and Sixth Form teams.	Mr Buzzacott	Lower Sixth Form
6 March	6.00-8.00pm: Inspiring Minds Careers Event (6FC)	Foundation Office	Sixth Form students
7 March	Fifth Form parents evening. Members of the Careers Department will be available to advise		Fifth Form students
11-15 March	STEAM Week: Various events across the week organised by Science, Computer Science and English Departments		
12 March	Careers Talk: 1.30-2.10 (OL). Julian Clark on Careers in Engineering	Mr Buzzacott	All Year Groups
19 March	7.00pm (online): Healthcare Careers Evening	Mr Buzzacott	All year groups
21 March	Second Form parents' evening. Members of the Careers Department will be available to discuss GCSE choices	Mr Buzzacott	Second Form
Late March	Oxbridge Conference at Epsom Downs	Oxbridge co-ordinator	Lower Sixth Form
APRIL/MAY 2024			
	As students focus upon examinations, there will be fewer formal careers events during these months. However, the Careers team remains available at lunchtimes and for at least two periods per day to discuss any careers matters with students and parents. Lower Sixth Form students should book places on university open days for after the Lower Sixth Form examinations. Visits should be limited to two during school time, but many are held on Saturdays and some on Sundays. Students must seek permission to miss school in the normal way. RGS will seek to take trips to two universities in addition to the individual open day visits.		

Date	Event	Staff	Year Group
JUNE 2024			
	All Lower Sixth Form students will be offered the opportunity to have an interview with a member of the Careers department	Careers department	Lower Sixth Form
Dates tbc	UCAS lessons and UCAS days will be held to encourage students to formalise their choices of subject and universities. It will also be a chance to get ahead with writing personal statements and filling out application forms.	Mr Buzzacott	Lower Sixth Form
Date tbc	Careers Talk – Jane Marshall, formerly Head of Admissions at Imperial College, London on ‘What makes an excellent personal statement’ and we shall also have a speaker on degree apprenticeships.	Mr Buzzacott	Lower Sixth Form
Date tbc	There will be the opportunity for Lower Sixth Form students to quiz a panel of former students about their university experiences	Mr Buzzacott	Lower Sixth Form
Date tbc	RGS will take trips to two universities	Mr Buzzacott	Lower Sixth Form
Date tbc	Preparation day for Oxbridge exams	Mr Chevalier	Lower Sixth Form
20 June	Lower Sixth Parents Evening. Members of the careers department will be available to advise		
AUGUST 2024			
Dates tbc	The Careers team will be available throughout A Level results day. Mr Buzzacott will also be available on the days following this to continue to help those who need guidance over university choices. Members of the Careers team will also be available to discuss any career matters following GCSE results.	Careers Department	Fifth and Upper Sixth Form